



**SFMTA**  
Municipal  
Transportation  
Agency

## **BALBOA PARK STATION AREA COMMUNITY ADVISORY COMMITTEE (BPSACAC)**

### *Meeting Agenda*

**Tuesday, September 26, 2017, 6:00 pm -8:00 pm**

**City College of San Francisco, 55 Phelan Avenue, Multi-Use Building, Room 140, First Floor**

1. Order of Business, Chair, Aaron Goodman (10 minutes)
  - a. Welcome and Opening Remarks
  - b. Resignation of CAC member Faye-Denise Lacanilao (Explanatory document includes a one (1) page letter.
2. Presentation, discussion, and possible action regarding Balboa Park Station Area CAC Management (Robert Muehlbauer, CAC Member. Explanatory document includes six (6) page memo) (40 minutes)
3. Presentation, discussion, and possible actionw regarding ADA Capital improvement at the northwest corner of San Jose and Geneva. (Kevin Jensen, ADA Coordinator, DPW) (20 minutes)
4. Presentation, discussion, and possible action regarding Balboa Park Station Modernization Concept Plan: Patron Drop off + Plaza; Eastside Connection. (Tim Chan, Manager, BART. Explanatory documents include a two-page flyer). (20 minutes)
5. Closing Business (Chair) (20 minutes)
  - a. Approval of July 25, 2017 BPSCAC Meeting Minutes
  - b. General Public Comment. Members of the public may address the Committee on matters that are within the Committee's jurisdiction not on the meeting agenda.

**Transit Directions to City College Ocean Campus: [511.org](http://511.org)**

- BART or MUNI (J/M/K) to Balboa Park Station
- Muni Routes 8, 8BX, 29, 43, 49, 54
- Parking: Permits are required to park in any lot, day or evening. For more information, contact Campus Police, Cloud Hall 119, (415) 239-3200.

Faye Lacanilao  
4597 Mission St,  
San Francisco, CA 94112  
September 6, 2017

Derek Evans  
Assistant Clerk  
San Francisco Board of Supervisors  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102  
Cc: Kim Walton (SFMTA), Aaron Goodman (BPSCAC Chair)

Dear Derek Evans:

It is with regret that I tender my resignation from the Balboa Park Station Citizens Advisory Committee (BPSCAC), effective immediately.

Unfortunately, I am forced to re-assess my workload given the nature of my new job, and my heightened responsibilities in the organizations that I am a part of. I am grateful to have had the opportunity to serve within the Balboa Park Station CAC, even it was only for a few months. I wish the committee the best of luck, and I look forward to participating in the future as an active member of the community.

Sincerely,

A handwritten signature in black ink, appearing to read "Faye Lacanilao", written in a cursive style.

Faye Lacanilao  
4597 Mission St,  
San Francisco, CA 94112

To: MTA Board of Directors and Balboa Park Station Citizens Advisory Committee

Submitted By: Aaron Goodman, Chair BPSCAC, and Robert Muehlbauer, BPSCAC Member

Subject: *For study only - no action sought*

That the BPSCAC review and comment on a proposal that the MTA:

1. sponsor an inter-agency (MTA, BART), and inter-City departmental (Public Works, Mayor's Office of Housing, Rec and Park) study session with the BPSCAC at a special meeting;
2. conduct the special meeting to review the status of all inter-agency and inter-departmental operational and infrastructure improvements underway or planned for the near-term at the Balboa Park Station area;
3. work with associated public agencies responsible for significant plan elements within the Balboa Park Station Area Plan to provide the BPSCAC with background and analysis of projects under their jurisdiction, including the project's relationship and compliance with the principals outlined in the Balboa Park Station Area Plan; and,
4. re-establish regularly scheduled monthly meetings of the BPSCAC.

BPSCAC Meeting Date: September 26, 2017

-----

Background:

Tremendous changes are poised or underway at the BART/MUNI Balboa Park Station and immediate area. They are being guided by development policies embodied in the Balboa Park Station Area Plan adopted by the Board of

Supervisors in 2009. Significant BART upgrades, over 100 units of affordable housing, southbound I-280 off-ramp modifications, and reconsideration of current M, J and K streetcar start and endpoints, as well as future Geneva Harney BRT connection to Balboa Park station, are but a sampling of changes underway or under active consideration today. Other development within the immediate plan area significantly impacting the station area include a proposal for new housing at 16-acre Balboa Reservoir.

The nine-member Balboa Park Station CAC was established by Board of Supervisors legislation in 2012 to advise a number of public agencies making improvements at the Balboa Park Station area. These agencies include MTA, DPW, BART and Caltrans. There are a number of purposes of the BPSCAC:

1. provide oversight and prioritization of transportation and public improvements,
2. ensure balanced implementation of the Balboa Park Area Plan,
3. relay information from public agencies to the community,
4. provide a forum for coordination, information-sharing, and collaboration between community, transportation agencies and developers.
5. monitor progress of various agencies in advancing plans and making improvements.

The committee has been regularly meeting since January of 2013 with limited staff support provided by MTA.

#### The Issue:

The issue of fulfilling the purpose of the BPCAC is both simple and complex. Simple, because there is a lot of activity currently underway at and around the Balboa Park station area all at once. Complex, because the projects are all related, requiring careful balancing of competing needs and inter-agency participation to make them fully successful. Compounding this is the unique nature of the BPSCAC and its relationship to MTA. The BPSCAC's purposes are

broad, affecting many public agencies; however, staffing is provided solely out of the MTA's operating budget, and many of the projects are not strictly within MTA's transit-oriented focus. This creates constraints in providing the BPSCAC with thorough background and analysis support. In addition, the BPSCAC annual workplan is crowded with projects that would be better served with increased public vetting, yet ironically, meeting intervals were recently reduced from monthly to bi-monthly. This is counter-intuitive given that the station area is undergoing more reconstruction today than what has been seen over the last 50 years.

The level of staff support and availability of materials in advance of meetings for review by committee members is not sufficient to enable thoughtful review by the BPSCAC. Currently, only an agenda is made available 72 hours in advance of meetings. During meetings a presentation of often very complicated material is typically provided by the project's manager, usually in Powerpoint, with a paper copy provided to the committee's members. The committee members must quickly digest the information, try to think through issues and questions they may have, then listen to public input, comment and take action. This compression is not conducive for committee members to absorb or advise wisely. The BPSCAC, in carrying out its purpose to the Board of Supervisors, and by extension the local public, would be better served if items on the agenda were accompanied by a staff report. Background and analysis reports provided to committee members in advance of the meetings would aid the Committee in carrying out their charge.

For example, infrastructure change at the congested intersection of San Jose and Geneva Avenues, an intersection that experiences heavy BART, MUNI (bus and streetcar), private autos, bicycle and pedestrian users, should rightly analyze various agencies' respective responsibilities and design alternatives. Similarly, redesigning the BART plaza on the south elevation at Geneva Avenue and constructing a six-story affordable housing development will create a new District 11 landmark at the San Jose and Geneva Avenue intersection. How will the project affect public infrastructure, and conversely, how will the infrastructure affect the proposed housing? Will the completed project contribute to accomplishing Area Plan goals and help create a unique identity for Balboa Park

Station as the plan strongly encourages, or will they be something less, a missed opportunity? Will the design of various agencies' project pieces overlap and harmonize with each other, or will they stand out for their lack of cohesion? Essentially, will everything taken as a whole "hang together"? Trade-offs between competing needs will be necessary, and these considerations need to be explored with thoughtful input from the community. This is why the BPSCAC was created in the first place.

There is past precedence for providing thorough staff reports and analysis to the BPSCAC. In the fall of 2014, as potential options for reconfiguring I-280 on and off-ramps were being investigated by the MTA in preparation for review by CalTrans, staff provided written staff reports, including a summary of the issue, background of MTA actions, and suggested alternatives for proceeding. With the aid of these materials, the BPSCAC was better prepared to help focus the community discussion and recommendation to the MTA Board with a preferred local option. This would not have been possible without the depth of support that was provided to the BPSCAC. Increasingly, and particularly now, what is needed is a similar level and depth of information provided to the BPSCAC from all agencies responsible for significant projects at the station area.

Recent public forums conducted by Mission Housing to discuss and gain community input on design considerations for the construction of affordable housing at the station area upper yard have been useful also. They would be of greater use if the BPSCAC was more integrated into this process. Periodic updates to the BPSCAC would be better served if they included input from other agencies, such as DPW for sidewalk and streets, Rec and Park for the rehabilitation of the historic Geneva Car Barn, and Planning, for analysis and discussion as to how they are fulfilling Area Plan policies.

#### Recommendation:

The BPSCAC is being asked to review and comment upon a proposal seeking that MTA do the following:

1. sponsor an inter-agency (MTA, BART), and inter-City departmental (Public

Works, Mayor's Office of Housing, Rec and Park) study session with the BPSCAC at a special meeting;

2. conduct the special meeting to review the status of all inter-agency and inter-departmental operational and infrastructure improvements underway or planned for the near-term at the Balboa Park Station area;
3. work with associated public agencies responsible for significant plan elements within the Balboa Park Station Area Plan to provide the BPSCAC with background and analysis of projects under their jurisdiction, including the project's relationship and compliance with the principals outlined in the Balboa Park Station Area Plan; and,
4. re-establish regularly scheduled monthly meetings of the BPSCAC.

A special meeting of the BPSCAC, perhaps conducted as a series of half-day workshops, would enable greater community engagement and understanding of the myriad of over-lapping projects occurring at the station area and their fit with Area Plan policies. Re-establishing regularly scheduled monthly meetings of the BPSCAC would serve to provide more time to adequately vet inter-agency and multi-City departmental projects.

No action is sought by the BPSCAC at this time. It is anticipated that MTA senior management will be available at the meeting to discuss the recommendations. Should action be sought as a result of this discussion and public input the item and corresponding resolution for action will be returned to the BPSCAC at the next meeting.

C: Asha Safai, 11th District Supervisor

Norman Yee, 7th District Supervisor

Nick Josephowitz, BART Board

Sarah Jones, MTA Planning Director

Mohammed Nuru, DPW

Jeremy Shaw, SF Planning

**Kevin Ketchingham, MOH**

**Sam Moss, Mission Housing**

**Phil Ginsburg, Rec and Park**

**Geneva Car Barn and Powerhouse Project**

**Alex Mullaney, Ingleside-Excelsior Light**



## Balboa Park BART Station Modernization Concept Plan

As part of our Station Modernization effort, BART is currently developing design concepts and cost estimates for Balboa Park Station. The goal of the project is to develop and prioritize potential station improvements to upgrade and modernize the station's function, safety and security, capacity, sustainability, appearance, and improve the customer experience. BART is partnering with the City and the community to develop a station area vision that will inform the modernization work. The Plan will position BART to partner and seek funding for implementation. *BART is aiming to bring the concepts to the community in Fall/Winter 2017 and to complete the Plan in Winter/Spring 2018.*

For more project info, please visit <https://www.bart.gov/about/planning/balboa-park>

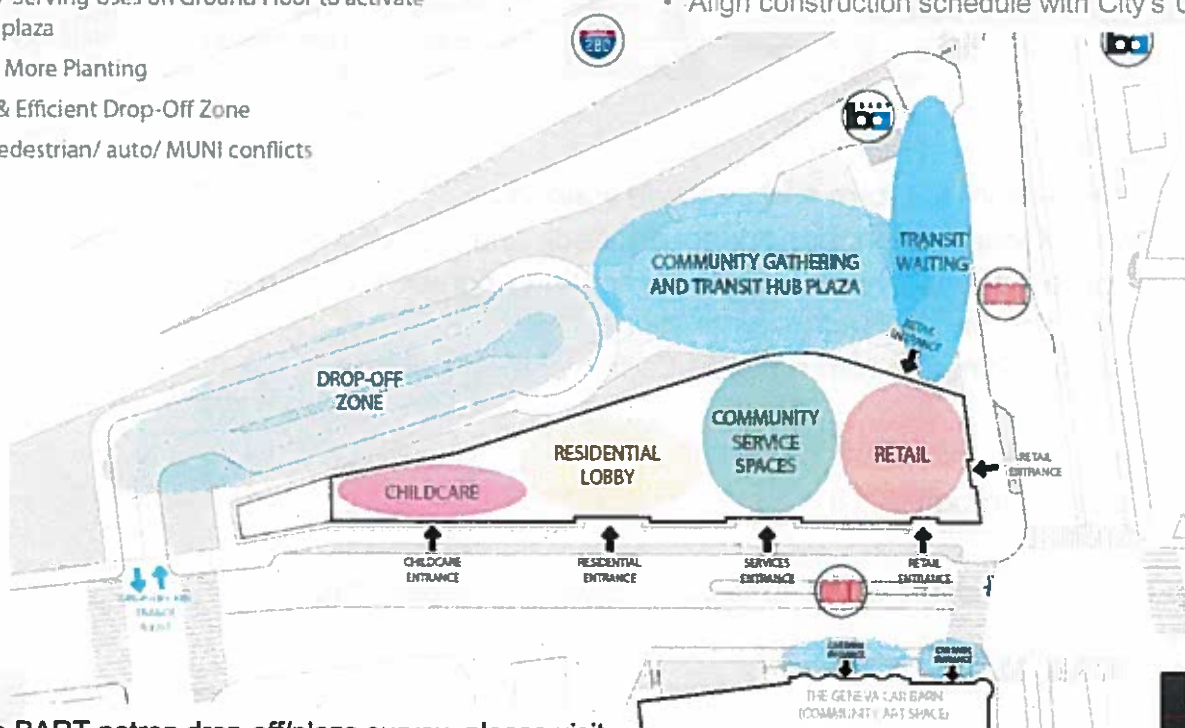
## Balboa Park BART Station Patron Drop off + Plaza

### SITE DIAGRAM PROPOSED

- Wider, continuous sidewalks with trees and lighting
- Enlarged, active plaza area for community uses
- Community-Serving Uses on Ground Floor to activate streets and plaza
- More Trees, More Planting
- Organized & Efficient Drop-Off Zone
- Minimize pedestrian/ auto/ MUNI conflicts

### Schedule

- Community engagement in Fall/Winter 2017
- 30% design by Spring 2018
- Seek \$\$\$ for Final design in Summer/Fall 2018
- Align construction schedule with City's Upper Yard

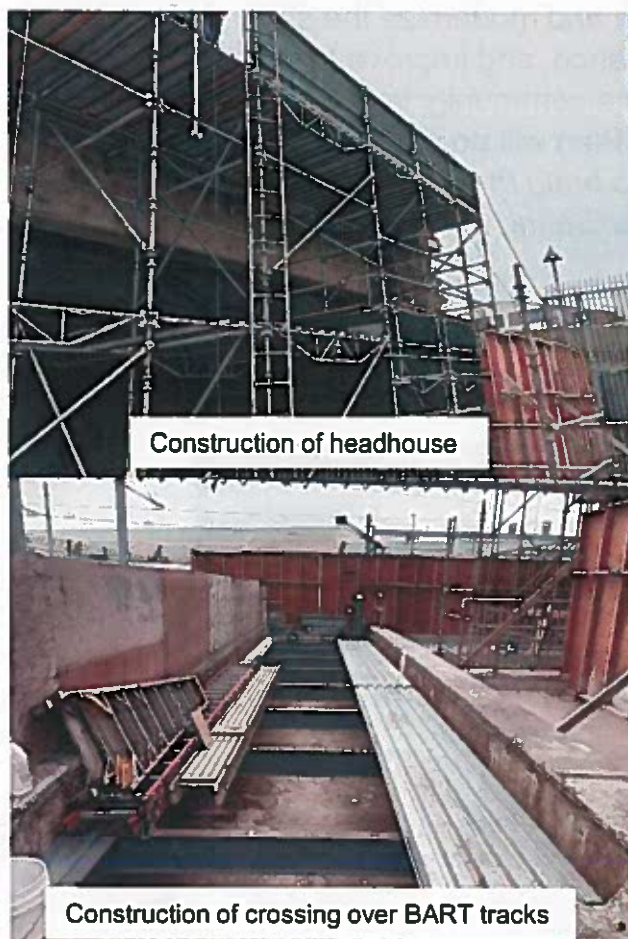


To complete BART patron drop-off/plaza survey, please visit  
<https://www.bart.gov/about/planning/balboa-park>





## Balboa Park Eastside Connection



### Description

- Completed - Muni platform and eastside walkway
- Underway - Construction for headhouse, deck and crossing over BART tracks
- Still to come – clerestory roof windows, lighting upgrades, ceiling system, bird deterrent, Tony Sacco Plaque installation
- Additional coordination with new wayfinding station signage

### Schedule

- Construction through 2018

For more project info, please visit <http://www.bart.gov/about/projects/balboa>



**BALBOA PARK STATION AREA COMMUNITY ADVISORY COMMITTEE (BPSACAC)**

***DRAFT Meeting Minutes***

**Tuesday, July 25, 2017, 6:00-8:00pm**

**SF City College -55 Phelan Avenue, Multi-Use Building, Room 140, First Floor**

**CAC Members Attendance**

1. Tiffany Ng, Low-income or underserved interests-Present
2. Nell Selandar, Youth and Families interests -Present
3. Seat 3, Student, faculty, and staff interests –VACANT as of February 28, 2017
4. Glenda Hope, Senior/Disabled Community interests – Present
5. Robert Muehlbauer, MUNI Riders interests - Present
6. Faye-Denise Lacanilao, Pedestrian and Bicyclist interests – Absent
7. Aaron Goodman, Neighborhood Residents interests - Present
8. Luis Licea, Community and Economic Development interests– Present
9. Jessie Fernandez, Non-Profit organization/community group interests – Present

**Staff Liaison Kim Walton called the meeting to order at 6:10 PM**

1. **Order of Business (5 minutes)**  
Welcome and Call to Order. (Chair, Aaron Goodman)
2. **BPSACAC Rules Change, Aaron Goodman (10 minutes)**

Aaron Goodman made the motion and it was seconded by Nell Selander

**BPSACAC Motion 170725.01**

The Balboa Park Station Community Advisory Committee (CAC) recommends that the scheduled meetings are reduced to the set required meetings legislated by the SF Board of Supervisors, from “every month” to “every other month” and that the rules of the CAC are in alignment with the legislation approved by the SF Board of Supervisors.

**On the Motion to Approve**

**ADOPTED: AYES-** Aaron Goodman, Luis Licea, Nell Selander, Jessie Fernandez, Tiffany Ng  
**NAYES-** Robert Muehlbauer, Glenda Hope  
**ABSENT-** Faye-Denise Lacanilao



Glenda Hope made the motion and was seconded by Robert Muehlbauer

**BPSACAC Motion 170725.02**

The Balboa Park Station Area CAC recommends that the CAC send a letter to Supervisor Ahsha Safai, Chairperson of the SF Board of Supervisors Rules Committee requesting that the current rules be changed so that the Balboa Park Station Area CAC would meet every month (12 times a year). In addition a discussion on the rules and meeting frequency should be added to the September 2017 CAC meeting agenda.

On the Motion to approve:

ADOPTED: AYES- Robert Muehlbauer, Aaron Goodman, Luis Licea, Glenda Hope, Nell Selander, Jessie Fernandez, Tiffany Ng  
 NAYES- None  
 ABSENT- Faye-Denise Lacanilao

**3. Informational presentation on Lick Wilmerding High School modernization, Eric Temple, Head of School, (15 minutes)**

**PUBLIC COMMENT**

Ms. Agguire stated that she would like that during the construction period more lanes of traffic open for bicycles and cars.

Mr. Winston stated that the Board of Supervisors should be asked for funds to redo Ocean Avenue streetscape.

Resident (not identified) inquired if the sidewalks around Lick Wilmerding would be wider after the construction is completed.

David Pilpel thanked Lick Wilmerding for coming and being involved.

**4. Informational Presentation on I-280 Interchange Modifications at Balboa Park Project, Michael Tam, SFCTA (20 minutes)**

**PUBLIC COMMENT**

Jennifer stated there is still an underpass exit at Geneva Avenue and inquired if there would be any changes to the off ramp.

Tom Standing stated there might be pedestrian conflicts mostly during the day. He stated that a pedestrian activated signal be installed along with a flashing beacon.

Mr. Winston stated that more pedestrians will be walking on Ocean Avenue in the near future and he was glad to see that changes will happen.

Ms. Agguire inquired as to if the signals would be coordinated with Geneva Avenue.

Jennifer inquired if the schedule of improvements be coordinated with the build out of the Balboa Park Reservoir.

David Pilpel stated that it makes sense for SFCTA is the lead agency with Caltrans the approving body. He inquired about funding and if Caltrans would be conducting any outreach meetings on the project. He stated that he was concerned about Element 1 and that he was looking for information to come out of the Circulation Study.

**5. Informational Presentation on Balboa Park Station Eastside and Balboa Park Modernization, Tim Chan, BART, (20 minutes)**

**PUBLIC COMMENT**

Ms. Agguire inquired about the number of elevators and their locations.

David Pilpel stated that he was encouraged and stated that there were actually three plaza areas – Kiss and Ride, Geneva and I-280 and Muni East Side Access.

Glenda Hope left at 7:35 pm

**6. Closing Business (Chair) (20 minutes)**

**a. Approval of May 23, 2017 BPSCAC Meeting Minutes**

Nell Selandar made the motion and was seconded by Tiffany Ng.

**BPSACAC MOTION 170725.03**

The Balboa Park Station Community Advisory Committee motions to approve the May 23, 2017 Balboa Park Station Area Community Advisory Committee Meeting Minutes.

CAC member Nell Selander stated that a correction is to be made to the May 23, 2017 minutes which showed that "Faye-Denise Selander" not "Faye Denise Lacanilao.

On the motion to approve with corrections:

ADOPTED: AYES- Robert Muehlbauer, Aaron Goodman, Luis Licea, Nell Selander, Jessie Fernandez, Tiffany Ng

NAYES- None

ABSENT- Faye-Denise Lacanilao, Glenda Hope

- b. **General Public Comment.** Members of the public may address the Committee on matters that are within the Committee's jurisdiction not on the meeting agenda.

Ms. Agguire stated that there are trees on Geneva Avenue that are falling down and are unsafe for pedestrians.

David Pilpel stated that the letterhead used for the agenda should be updated. He stated that the agenda for future meetings should show each item as "presentation, discussion, and action."

Nell Selander made the motion and it was seconded by Tiffany Ng.

**BPSACAC MOTION 170725.4**

**Adjourn the Balboa Park Station Community Advisory Committee July 25, 2017 meeting.**

On the motion to approve:

**ADOPTED: AYES-** Robert Muehlbauer, Aaron Goodman, Luis Licea, Nell Selander, Jessie Fernandez, Tiffany Ng

**NAYES-** None

**ABSENT-** Faye-Denise Lacanilao, Glenda Hope

**Committee Chair Aaron Goodman adjourned the meeting at 7:57 pm**